

## Appendix C - Artifacts

This list is intended to be a guide thinking about artifacts that might be considered for domain 1 - Planning and Preparation and Domain 4 - Professional Responsibilities, both of which are typically not easily observed in the classroom. Whereas, Domain 2 - The Classroom Environment and Domain 3 - Instruction will be collected via classroom observations and walkthroughs. Please note that no educator would want or need to upload all of these, and that there may be other high quality artifacts that would provide evidence for a given component. **Include 2 - 4 artifacts that represent evidence for each domain.**

**DOMAIN ONE: PLANNING AND PREPARATION (Choose 2 - 4)**

- Getting to know students' handout or student interest surveys that gather student feedback
- Anecdotal notes from reader/writer conferences with students
- Assessment or grading rubrics that identify proficiency for an outcome or that are tied to lesson/unit outcome
- College courses/transcripts
- Common core lessons/assessments you created
- Common formative or summative assessments with notes about how the results were used
- Curriculum Guide
- Examples of different types of assessments that aren't from the textbook
- Examples of instruction groups, Intervention/enrichment group plans for guided reading or math groups. What do literacy centers or daily 3 math centers look like?
- Learning targets/ "I can" statements in lesson plans or posted in the room (picture of such)
- Lesson or unit plan that contains appropriate assessment plan tied to standards and outcomes
- Lesson or unit plan that utilizes community resources or speakers
- Lesson plan with differentiated options for learning and assessment (multiple points of entry) that lead to a specific outcome
- Lesson or unit plans that contain learning outcomes that are rigorous and represent a range of important learning
- List of essential questions that are linked to outcomes
- Notes about learner special needs including those from IEP and 504
- Parent/student surveys results analysis
- Proficiency checklists for students
- Research and implementation of Response to Intervention strategies or resources
- Sample Exit tickets or authentic assessments with reflection about how the information was used
- Sample of online resources or collaboration with colleagues regarding curriculum and instruction (blogs, professional organizations, educational social media groups, etc)
- Sample of student input/reflections/journals
- Unit or lesson plan that shows where assessments are built in (formative and summative)
- Written reflections regarding the sequence of instruction and learning activities including any adjustments to meet the unique needs of the students you teach

**DOMAIN FOUR: PROFESSIONAL RESPONSIBILITIES (Choose 2 - 4)**

- Any type of evidence that shows you advocate, in a professional manner, for a student or students
- Anything that shows how you collaborate with colleagues to improve student learning (team meeting notes, book study with applied learning, action research, etc.)
- Book study groups (could include agenda, notes, actions taken)
- Evidence of membership in professional organizations with notes about how it has impacted you as a professional
- Evidence of parent involvement in classroom
- Evidence of participation on an interview panel
- Evidence of serving as a mentor
- Examples of student portfolios, reading level progress notes, Teacherease or other means of collecting student performance data, etc.
- Letter(s), emails, notes that speak to your standards, integrity, or contribution to the positive culture of the school
- List of course(s) taken or transcript with reflection
- List and notes of reader/writer conferences with students
- Newsletter/Calendar/Website/Social Media that shows how you keep parents informed about what is happening in the classroom on a regular basis
- Parent communication log (includes phone, email, in-person contacts)
- Plans, handouts, agenda or certificate of attendance from workshops or conferences, transcript from a class taken, with reflection including plans for implementation
- PLC agendas/notes
- PowerPoint or outline of something you have presented to others
- Professional Development Plans that include goals and self reflection (other than Appendix D and F)
- Reflective notes related to data analysis, student surveys, parent surveys
- Reflective notes related to observing a colleague or a colleague observing you
- Technology resources used to enhance your knowledge or skill